

Viewmont Business Association

Board of Directors Meeting

Wednesday, January 13, 2016 6:00pm

Hops & Grapes

A meeting of the board of directors of Viewmont Business Association was held on Wednesday, January 13, 2016. In attendance were: Bobby Bush, Henry Morphis, Erika Boustead, and Donna Price.

Bobby Bush, president called the meeting to order and the minutes from the November 18 board meeting were reviewed and approved. Action item from the previous meeting were reviewed. All were complete with the exception of identifying a CPA firm to file VBA taxes and Viewmont Community History. (The latter, being an on-going effort, will be omitted from future action item lists unless there is specific action required).

Over 200 year-end review letters, with membership registration forms, were mailed to members and potential members in late December and early January. Response so far has been slow.

There have been no volunteers asking to join the VBA Board. Margie Rapp will be contacted to see if she is interested.

The slate of Officers for 2016 is, at this point:

Henry Morphis- president

Donna Price- vice president

Bobby Bush- past president

Carolyn Sinclair- secretary

Nichole Dailey- treasurer

Erica Boustead- marketing

Matt Miller- logistics

(Margie Rapp ??) – events

The Board approved the 2016 budget, as presented. **See Appendix A.**

All members of record will be invited to a General Business Meeting, set for February 17 tentatively at Fourk Restaurant. Main agenda will be election of officers and approval of budget.

Compliant with establish guidelines, VBA will file a formal request to the City for funds in the amount of \$6,000 to design, install and maintain a VBA website.

The **Holiday Open House** was discussed though there was no consensus of its effectiveness. The day was mostly seen as business as usual. This event, and a similar Spring program, should be discussed again when more Board members are present.

The final financial report of 2015 will be ready for review at the next Board meeting.

The meeting adjourned at approximately 6:30.

Next Board meeting:

Wednesday, February 17 following the General Business meeting.

Appendix A

VBA 2016 Budget

	2016
Revenue	budget
membership fees	\$ 3,500.00
city contribution	\$ 6,000.00
event revenue	\$ 10,000.00
misc	\$ -
income	\$ 19,500.00

Expenses	
administrative fees	\$ -
expendable supplies	\$ 100.00
legal fees	\$ -
meeting expenses	\$ 275.00
insurance expenses	\$ -
accounting expenses	\$ 200.00
website installation	\$ 6,000.00
website maintenance	\$ 800.00
(non-event) promotional	\$ 1,000.00

event expenses	\$	10,500.00
misc	\$	500.00
expenses	\$	19,375.00